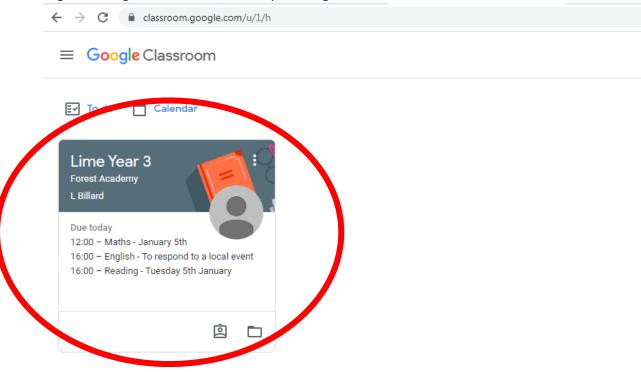
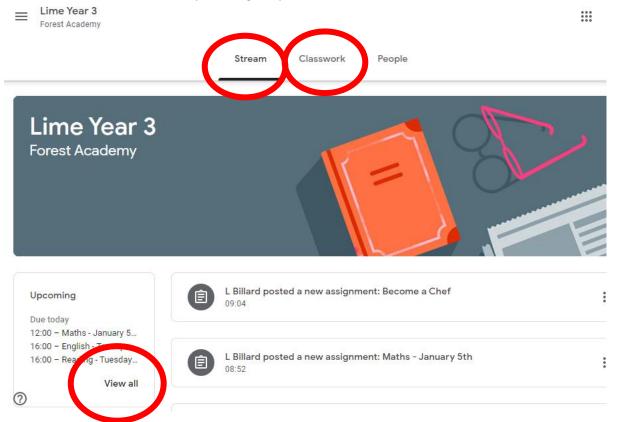
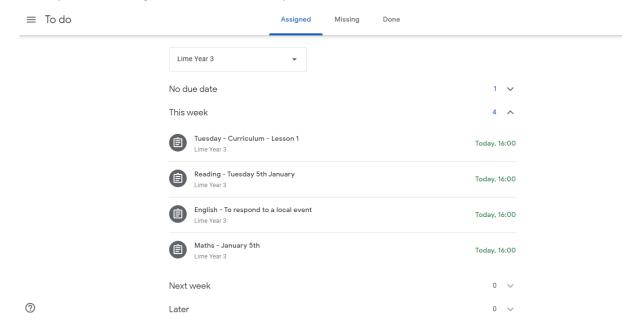
1. Log in to Google Classroom and enter your assigned class



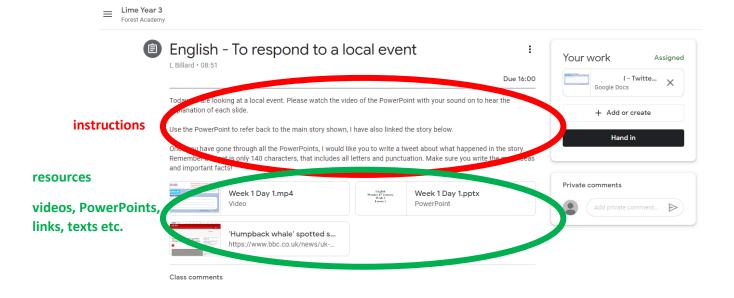
2. Enter the classroom and read the stream for newly assigned work or announcements from your teacher. Then click 'view all' to see all assigned work for the day. You can explore 'Classwork' to see all current/past assigned pieces of work.



3. Here you will see all the work that has been assigned (Assigned), work that has not been completed (Missing) and work that is completed (Done).

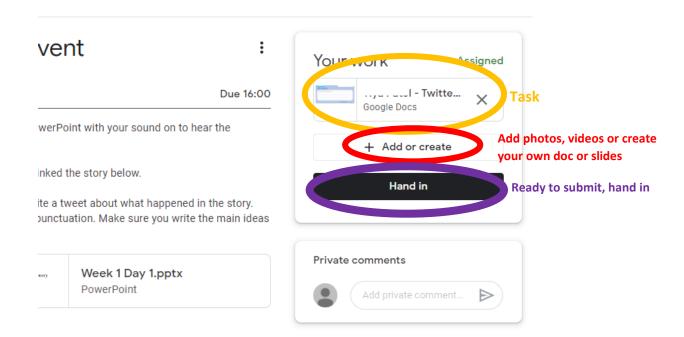


4. To complete an assignment, click on the title and you will be taken to the assignment instructions. Here you will see all the resources that have been assigned to you to complete the work, as well as the instructions.



5. To complete the assignment, follow instructions from your teacher. You will see the task under 'Your Work'. You can also '+ Add or Create' your own, such as Google Slides (PowerPoint), Google Document or add a photo / video of you completing your work.

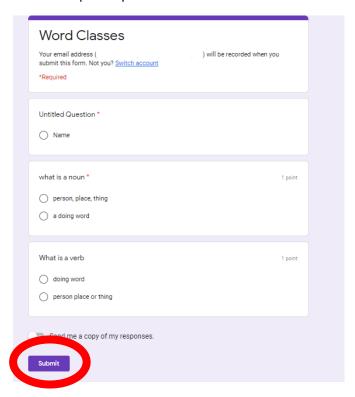
Once complete and ready to submit, click hand in.



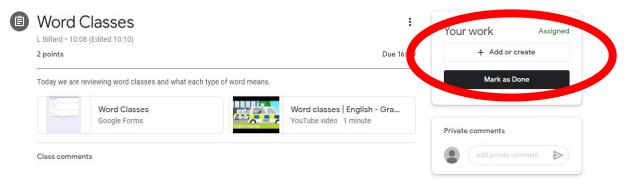
6. If you are assigned a quiz or form, you need to complete the form by clicking on the form below the instructions.



7. After you have answered all required questions. Please submit the form.



8. After you have submitted your work, return to the assignment page and mark assignment as done.



9. If you are asked to respond to work with a comment to your teacher, you will use the 'private comment' section on the assigned work. This can also be used if you have any questions regarding that piece of work.

