

Dear Parents and Carers,

Following the government announcement on Tuesday 8th December 2020 with regards to school closures for Christmas, I am writing to inform you that the last day of term will now be **Thursday 17th December 2020**.

This decision takes into account the DfE recommendation that schools provide “six clear days” to manage all of the additional workload relating to track and trace communication before Christmas Eve.

To compensate for the early closure, staff will be attending twilight professional development sessions throughout the year. We also have a clear plan for how we will manage our track and trace responsibility over the Christmas break.

If your child does experience CV19 symptoms and tests **positive** for coronavirus having developed symptoms **more than 48 hours** since being in school, the school should **not** be contacted. Instead, please follow contact tracing instructions provided by NHS Test and Trace. If your child tests positive for coronavirus within 48 hours of being at school, please notify the school using the following email address: admin@forestacademy.org.uk

I would like to take this opportunity to thank you all for your support and cooperation during this difficult time, it has been much appreciated by us all.

Thank you in advance for your continued support.

Best wishes,

Abi Oldfield

Interim Principal